

**Minutes of the Special Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A special meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, December 7, 2016 at 4:05 p.m. by Vice-President Marcia Aten.

**Present:**

Trustees: Marcia Aten, Ronald Meneghel and Tammy Thomson

Late Arrivals: Joseph Garber (4:08 p.m.), Mark Hunter (4:18 p.m.)

Staff: Beth DeCaire, Jessica Luther and Eric Magness-Eubank

**Minutes:** It was moved by Meneghel and supported by Thomson that the Minutes of the November 16, 2016 meeting be accepted as presented. The motion carried.

**Treasurer's Report:** The Treasurer's Report was reviewed and Aten directed that it be filed as presented. Vice-President Aten turned the meeting over to President Garber.

**Review and Approval of Bills:** It was moved by Aten and supported by Thomson that the bills as presented be approved. The motion carried.

**Friend's Report:** With no representation present from the Friends of the Library, Magness-Eubank reminded the Board of the upcoming Annual Christmas party on December 9.

**Old Business:**

- A. 2016 Budget Adjustments - Magness-Eubank reported that there are no major budget adjustments anticipated, but it will be reviewed prior to year end for minor modifications.
- B. 2017 Budget - It was moved by Aten and supported by Meneghel to adopt the 2017 Budget as presented including a one percent increase across the board for staff, due to budget constraints. The motion carried.
- C. Building Project - Quinn Evans Architects will not be available to meet in December. It was moved by Meneghel and supported by Thomson to cancel the regular December Board Meeting scheduled for December 21. The motion carried. Magness-Eubank has begun meeting with community leaders regarding the capital campaign.
- D. 50<sup>th</sup> Anniversary of the Library - A new logo has been developed highlighting the upcoming anniversary.
- E. 2017 Goals were distributed and discussed.

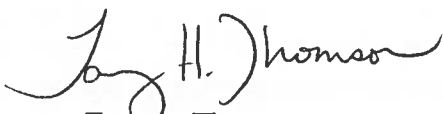
**New Business:**

- A. Tax Recapture - There is a bill circulating that would allow libraries to opt out of tax recapture. If the bill passes, the Board will need to decide if recapture money will stay at the library or go to other entities.
- B. Board Meeting Schedule 2017 - A possible meeting day change from Wednesdays in 2017 was discussed. Garber asked Board Members to look at their calendars and inform Magness-Eubank within the next week of what day is best for them to meet.
- C. Intoxicated Patrons - Magness-Eubank informed the Board that the police have been called twice recently to remove intoxicated patrons from the premises.
- D. MERS - A decision will have to be made by January 3 as to whether or not to allow employees to purchase additional years of credit through MERS. Magness-Eubank will research the topic so the Board can make a more informed decision.
- E. A disbursement of \$13,097 was received from the Mary Jane Stoner Trust, a portion of which will be directed toward homebound delivery.
- F. Sick Leave/FMLA - It was moved by Aten and supported by Thomson to increase the amount of accrued paid sick leave which employees may use to care for an immediate family member from one week to four weeks each calendar year. The motion carried.

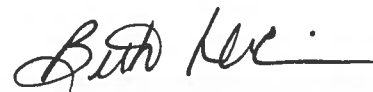
Luther informed the group it has been decided to not move forward on the grant application from the National Endowment for the Humanities until the next cycle. She also noted donations received by the Library for Giving Tuesday were down a little over 40 percent from last year's total and also not as successful nationwide.

**Adjournment:** President Garber declared the meeting adjourned at 6:12 p.m.

Respectfully submitted,



Tammy Thomson  
Secretary



Beth DeCaire  
Recording Secretary