

**Minutes of the Regular Monthly Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Thursday, January 4, 2018, at 4:01 p.m. by President Joseph Garber.

Present:

Trustees: Joseph Garber, Kim Krajniak, Ronald Meneghel and Tammy Thomson

Excused: Marcia Aten

Staff: Beth DeCaire, Jessica Luther and Eric Magness-Eubank

Minutes: It was moved by Krajniak and supported by Thomson to approve the Minutes of the December 18, 2017 meeting. The motion carried.

Treasurer's Report: Due to the new meeting schedule, the Treasurer's Report for December will be available for review at the February meeting.

Review and Approval of Bills: It was moved by Thomson and supported by Meneghel that the bills as presented be approved. The motion carried.

Friends Report: No representation from the Friends of the Library present.

Old Business:

A. Building Project

1. Asbestos Removal - Phase II, Special Collections, is complete.
2. Capital Campaign - Discussions with community leaders are continuing.

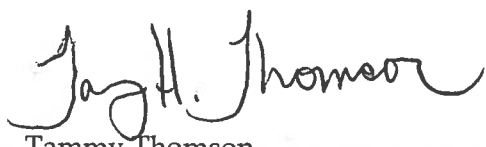
B. 2018 Budget - It was moved by Krajniak and supported by Meneghel to adopt the attached amended 2018 Budget as presented. The motion carried.

New Business: A schedule of meeting dates for 2018, the first Thursday of each month at 4:00 p.m., was distributed.

Development Report: Luther reported that the Library Improvement Fund has received donations totaling \$12,730 to date. Program planning for the first half of 2018 is taking place.

Adjournment: President Garber declared the meeting adjourned at 4:38 p.m. The next regular meeting is rescheduled for Thursday, February 1, at 4:00 pm.

Respectfully submitted,



Tammy Thomson
Secretary



Beth DeCaire
Recording Secretary

2018 Budget Revenue	
403.000 · Millage	900,000.00
566.000 · State Aid	19,354.00
566.001 · Renaissance Zone	2,000.00
572.000 · LSTA	
574.000 · Single Business Tax	35,000.00
575.000 · MCACA Income	
577.000 · National Endowment Arts Income	
581.000 · MI Humanities Council	
628.000 · Photocopy Fees	8,000.00
643.000 · ILL-MelCat	500.00
656.000 · Book Fines	5,000.00
657.000 · Penal Fines	115,000.00
658.000 · Book/Video Material Replacement	1,500.00
665.000 · Interest on Investments	4,000.00
666.000 · Change in fair value/Foundation	
669.000 · Conference Room Rental	250.00
670.000 · H.W. Wilson Grant-StaffTraining	
675.001 · Library Improvement Fund	15,000.00
675.002 · Memorials	5,000.00
675.003 · Besser Grant	2,000.00
675.004 · Community Found. of NE MI	2,000.00
675.005 · Friends of the Library	8,000.00
675.006 · LAN Fees	650.00
675.007 · REad for ADults Program	1,000.00
675.008 · Author Income	1,000.00
675.009 · Summer Book Club/Carnival	100.00
675.010 · Cheboygan Arts Council	
675.012 · Programs	100.00
675.015 · Olive Steele Fund	600.00
675.016 · Robert Haltiner Book Sale	200.00
675.019 · Thunder Bay Research Center	5,000.00
675.024 · USF - Universal Service Fund	3,000.00
676.000 · Director's Salary Reimbursement	3,000.00
694.000 · Miscellaneous	5,000.00
Transfer from fund balance (Millage)	
Transfer from Alice Wolf fund	
695.000 · Gifts/Grants	1,000.00
out of district fee	2,000.00
	<u>1,145,254.00</u>

2018 Budget Expenses		
702.000 · Salaries/Per Diem	548870	548870
725.001 · Social Security/Medicare	40000	40000
725.002 · Retirement/MERS	47000	47000
725.003 · Hospitalization	120903	123603
725.004 · "In Lieu of..." Hospitalization	6000	6000
725.006 · Insurance Deductible		
725.008 · Life Insurance	1625	1625
725.009 · Workers Compensation	2500	2500
727.000 · Office Supplies	14000	14000
727.001 · LAN/Copier Supplies		
727.002 · Thunder Bay Research Ctr	2300	2300
727.004 · Alpena History Room		
728.000 · Postage	2000	2000
729.002 · UPRLC/SIRSI fees	26000	26000
729.003 · Rides		3700
730.000 · Merchandising Supples		300
740.000 · Book Collection	54000	54000
740.001 · Databases	4500	4500
740.002 · E- Media Services	5000	5000
741.000 · Periodicals	8100	8100
742.000 · Audio/Visual	5500	5500
775.000 · Repair/Maintenance	17000	17000
801.000 · Professional Services	5000	5000
816.001 · Audit/Financial Oversight	6212	2700
850.000 · Communications	11179	11179
850.001 · Lib.MI Foundation-Notable Book		
860.000 · Travel	3000	3000
894.000 · READ for Adults	3000	3000
900.000 · Print/Publishing/Bindery	9000	9000
910.000 · Insurance	5300	5300
910.001 · Kathy Currier Condo Assoc Exp	1565	1565
915.000 · ILL (Interlibrary Loans)	300	300
915.001 · Unique (Collection Agency)		1000
920.000 · Utiilities	29500	29500
920.001 · Energy Upgrades		
930.000 · Equipment Agreements		
962.000 · County Settlements	1500	1500
970.000 · Besser Foundation	2000	2000
970.001 · Library Capital Outlay	90000	93512
970.002 · Board Restricted		
971.000 · Friends Expenses		
975.000 · National Endowment Arts Expense		
977.000 · Equipment	5000	5000
977.001 · Technology Replacement	2000	2000
985.000 · Summer Book Club/Carnival Exp	7700	7700
986..000 · Special Events		1000
987.000 · Robert Haltiner Book Sale Exp		
989.000 · Programs Expense	13500	13500
989.001 · Authors	25000	25000
989.003 · Alpena Book Festival		1500
990.000 · Community Foundation		2000
994.000 · LSTA Expenses		
996.000 · MI Humanities Council Expenses		1000
999.000 · Training	6000	6000
millage		
Total Expense		
Net Ordinary Income		
Net Income	1132054	1145254