Minutes of the Regular Monthly Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, February 19th, 2020 at 4:03 p.m. by President Joseph Garber.

Present:
Trustees: Mark Hunter, Kim Krajniak, Ron Meneghel
Via Videoconference: Joseph Garber
Staff: Eric Magness-Eubank, Beth DeCaire, Jessica Luther
Friends of the Library: Mary Ann Crawford
Absent: Tammy Thomson

Minutes: It was moved by Krajniak and supported by Meneghel to approve the minutes of the January 15th, 2020 regular board meeting. The motion passed.

Welcome to New Board Member: Magness-Eubank and the members of the Board of Trustees welcomed Mark Hunter.

Election of Officers: It was moved by Meneghel with support from Krajniak to accept the following slate of officers for 2020:
   President: Joseph Garber
   Vice-President: Ron Meneghel
   Treasurer: Kim Krajniak
   Secretary: Mark Hunter
   Member-at-Large: Tammy Thomson

Treasurer's Report: The Treasurer's Report was reviewed and Garber directed that it be filed as presented, subject to final audit.

Review and Approval of Bills: It was moved by Hunter and supported by Krajniak that the bills as presented be approved. The motion passed.

Friends Report: Crawford shared that the Friends elected officers at their February meeting. A committee has been formed to review their bylaws, specifically the length of time between terms of service. She also shared that they have an additional committee working on a newsletter and membership drive.
Old Business:

A. Building Project/USDA

i. Modification to Building Design- Magness-Eubank shared that the entryway stair location has been changed and modifications to the bridge have been made due to requests from the structural engineer. These modifications have created an additional seating area on the 2nd floor and will change the size and location of the Circulation Desk. These modifications have resulted in a slight cost reduction.

ii. Updated Cost Estimate- Magness-Eubank reviewed the updated cost estimate. The contingency has been decreased to $341,000 and the furnishings budget has been adjusted to reflect shelving needs. Project cost is estimated at about $3.5 million. He added that the asbestos abatement is not included and is anticipated to be about $100,000.

iii. Project Timeline and Phasing-
   a. Site Survey- There is no evidence of a site survey being completed since the construction of the library. Huron Engineering will be completing one in the next two weeks.
   b. Special Collections and Internal Moves- Magness-Eubank reviewed a lease agreement for a space on Third Ave to house Special Collections during the building renovation. The initial term of the lease is one year with a month to month option after the term expires. It was moved by Meneghel with support from Krajniak to grant Magness-Eubank permission to sign the lease.
   c. Summer Book Club 2020- Magness-Eubank shared that he has been discussing collaborating with the Boys and Girls Club to host summer reading programs during the renovation. There have also been discussions on using the gym at East Campus for the Friends of the Library book sale.

iv. Financing Resolution to the County- It was moved by Hunter with support from Krajniak to adopt the attached resolution requesting the Alpena County Board of Commissioners to adopt a resolution for the purpose of the remodeling of the Alpena County Library through the Alpena County Building Authority. The motion passed.

B. Staffing- Magness-Eubank shared that another staff retirement will be occurring at the end of March and will need to hire a new staff member. He also stated that Don La Barre has been doing a nice job in Special Collections.

C. Spring Author Programming- Ticket sales for the David Sedaris event on April 18th have been steady and projected to sell out. The event with Dr. Mona Hanna-Attisha on April 24th is being well received.

(a member of the public, Esther Williams, joined the meeting at 4:50 pm)
D. **Policy Review**: Magness-Eubank recommended that all of the Library’s policies be reviewed by legal counsel and form a sub-committee to review the results. It was moved by Hunter with support from Meneghel for Magness-Eubank to recommend a firm to the board for approval at the next meeting. The motion passed.

**New Business:**

A. **Legal Update**-

a. **IMLS Funding**: The Trump Administration has proposed the permanent elimination of the Institute for Museum and Library Services, the National Endowment for the Humanities, and the National Endowment for the Arts.

b. **Changes to Michigan Library Privacy Act**: On Friday, January 31, 2020, the MLA Board of Directors unanimously voted to support and approve a substitution bill for Senate Bill 611 (SB 611). Last October, Senator MacGregor introduced SB 611 to amend the Michigan Library Privacy Act, 1982 PA 455. The intention of his bill was to enable libraries to work with law enforcement when the library is a victim of a crime. After hearing both concerns and support from the Michigan library community on Senator MacGregor’s proposed amendments to the Privacy Act, MLA drafted a substitute bill that clarifies and updates SB 611. The proposed substitution bill removes obstacles and legal barriers libraries sometimes face when a crime has been committed in the library while providing for continued protection to patron privacy.

c. **Personal Property Tax Replacement Credit**: Changes are being made to the way that personal property tax payments are calculated.

B. **Endorsement Request of Public School Millage**: Magness-Eubank was approached by a school board member requesting his personal endorsement on the upcoming school bond vote. The Board declined involvement in the issue.

C. **Rural Library Conference**: Information on the Loleta Fyan Small and Rural Libraries Conference was shared with the Board of Trustees.

**Development Report**: Luther reviewed the written report. She added the amount raised from the LIF appeal is at $7,041. She also shared that representatives from the Alpena Civic Theatre expressed their willingness to serve as a programming venue during the building renovation.

**Public Participation**: Williams stated her concerns that the restrooms on the 1st floor of the building following the renovation were not unisex. She also shared some customer service issues with the Board of Trustees and additional requests for information. Garber thanked her for expressing these requests and asked her to submit them in writing in order for the Board to adequately address them.
Adjournment: President Garber declared the meeting adjourned at 5:31 p.m. The next regular meeting will be Wednesday, March 18th at 4:00 pm.

Respectfully submitted,

Mark Hunter  
Secretary

Jessica Luther  
Recording Secretary