

**Minutes of the Regular Monthly Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, July 20, 2016 at 4:03 p.m. by President Joseph Garber.

Present:

Trustees: Marcia Aten, Joseph Garber, Mark Hunter, Ronald Meneghel and Tammy Thomson
Staff: Beth DeCaire, Susan Jacobs, Jessica Luther and Eric Magness-Eubank

Minutes: It was moved by Thomson and supported by Meneghel that the Minutes of the June 15, 2016 meeting be accepted as presented. The motion carried.

Treasurer's Report: The Treasurer's Report was reviewed and Garber directed that it be filed as presented.

Review and Approval of Bills: It was moved by Aten and supported by Hunter that the bills as presented be approved. The motion carried.

Old Business:

A. Penal Fines/2016 Budget Adjustments

The 2016 penal fine distribution is \$117,756.04, which is \$27,243.96 short of the budgeted amount. Magness-Eubank will prepare budget modifications for discussion at the August Board Meeting.

B. 2017 Budget/Personnel

President Garber appointed Thomson, Meneghel and himself to the 2017 Budget Committee. Budget Committee Meetings will be posted. Magness-Eubank will coordinate a meeting of the Personnel Committee, Aten and Meneghel, who will set parameters for salaries and make a recommendation to the Budget Committee.

C. Holiday Schedule

It was moved by Hunter and supported by Aten to move New Year's Eve to a full closed holiday to align the Library's calendar with other local governmental units. The motion carried.

D. Summer Book Club

Magness-Eubank informed the Board that Carnival Day, August 3, is the same day as Children's Day at the Fair. Program attendance thus far has been excellent.

E. Authors in the Fall

Magness-Eubank reported that preparations for this year's author are going well. The science/technology theme has broadened the appeal to include a younger audience segment.

F. Building Project

Proposals were distributed from three architectural firms which will be interviewed next week: c2ae, R.S. Scott Associates and Quinn Evans. Magness-Eubank encouraged the Board to participate in the interview process.

New Business:

A. Superiorland Board Representative

There is an opportunity for representation on the Superiorland Library Cooperative Board. After a brief discussion, it was concluded that more information is needed regarding the commitment. Magness-Eubank will follow-up on this.

B. Downtown Development and Parking

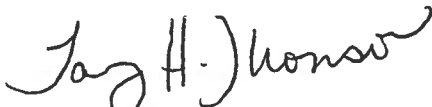
A meeting will be held on July 21 to unveil the latest plan for downtown Alpena.

Friend's Report: There was no representation present from the Friends of the Library.

Development Coordinator's Report: The request for \$70,000 to upgrade the HVAC system will be reviewed July 22. The proposal to develop a StoryWalk project was received favorably and a formal notice of the award amount is expected within the next two weeks.

Adjournment: President Garber declared the meeting adjourned at 5:38 p.m. The next regular meeting is scheduled for Wednesday, August 17, at 4:00 p.m.

Respectfully submitted,



Tammy Thomson
Secretary



Beth DeCaire
Recording Secretary