

**Minutes of the Regular Monthly Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, May 18, 2016 at 4:05 p.m. by Vice-President Marcia Aten.

**Present:**

Trustees: Marcia Aten, Ronald Meneghel and Tammy Thomson

Excused: Joseph Garber and Mark Hunter

Friends of the Library: Bonnie Altman

Staff: Beth DeCaire, Susan Jacobs, Jessica Luther and Eric Magness-Eubank

**Treasurer's Report:** The Treasurer's Report was reviewed and Aten directed that it be filed as presented.

Susan Jacobs was welcomed as the new Assistant Director.

**Minutes:** It was moved by Thomson and supported by Meneghel that the Minutes of the April 20, 2016 meeting be accepted as presented. The motion carried.

**Review and Approval of Bills:** It was moved by Meneghel and supported by Thomson that the bills as presented be approved. The motion carried.

**Old Business:**

- A. Magness-Eubank reminded the group that a special meeting to discuss the building project is scheduled for May 20, 2016 at 12:00 noon
- B. Magness-Eubank distributed a draft policy on committee structure for the Board's review. Action was tabled until the next regular meeting.
- C. Meneghel, Thomson, Luther and Magness-Eubank briefed the group on their experiences at the Michigan Rural Libraries Conference held on May 4-6 on Mackinac Island.

**New Business:**

- A. A tentative agreement has been made with William Kamkwamba, The Boy Who Harnessed the Wind, to speak at the Authors in the Fall Program on September 29.
- B. Magness-Eubank informed the Board on a recent open carry incident involving a holstered pistol. He will do additional research and report at the next regular meeting as to whether or not libraries can set weapon policies.
- C. Two incidents of vandalism have occurred at the Library involving nail polish on an outdoor statue and plaque. Security camera film is being reviewed.

May 2016

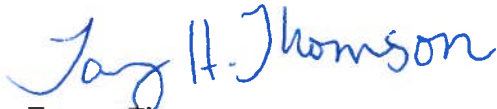
**Friend's Report:** Altman spoke on improvement to the Library gardens, a joint effort of the Garden Club and Friends of the Library. She also informed the Board that the Used Book Sale will take place on August 10-13 this year.

**Development Coordinator's Report:** Luther encouraged Board Members to register for the upcoming three-day Making in Michigan Libraries Workshop offered July 20-22 through the University of Michigan.

**Director's Report:** Magness-Eubank is considering a service that NEMROC offers to collect and recycle cigarette butts.

**Adjournment:** Vice-President Aten declared the meeting adjourned at 5:30 p.m. The next regular meeting is scheduled for Wednesday, June 15, 2016, at 4:00 p.m.

Respectfully submitted,



Tammy Thomson  
Secretary



Beth DeCaire  
Recording Secretary

**Minutes of the Special Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A special meeting of the Alpena County Library Board of Trustees was called to order on Friday, May 20, 2016, at 12:15 p.m. to discuss the building project.

**Present:**

Trustees: Marcia Aten, Joseph Garber, Ronald Meneghel and Tammy Thomson

Excused: Mark Hunter

Staff: Beth DeCaire, Susan Jacobs, Jessica Luther and Eric Magness-Eubank

Magness-Eubank reported that the deadline for submission of the Michigan Council for Arts and Cultural Affairs (MCACA) grant is June 1. The grant offers a 1:1 match for up to \$100,000 which could be used toward the HVAC system. The HVAC feasibility report will be available next week.

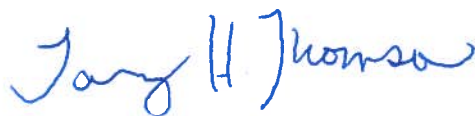
Magness-Eubank led a walkthrough of the building to assess its current condition.

It was moved by Aten and supported by Meneghel to authorize Luther and Magness-Eubank to move forward with the MCACA grant application for the HVAC system. The motion carried.

It was moved by Aten and supported by Thomson to authorize Magness-Eubank to formulate a request for proposals for architectural services for renovation of the library. The motion carried.

It was moved by Meneghel and supported by Thomson to adjourn the meeting. President Garber declared the meeting adjourned at 2:05 p.m.

Respectfully submitted,



Tammy Thomson  
Secretary



Beth DeCaire  
Recording Secretary