

**Minutes of the Regular Monthly Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Monday, November 19, 2018, at 4:00 p.m. by President Joseph Garber.

Present:

Trustees: Marcia Aten, Kimberley Krajniak, Ronald Meneghel and Tammy Thomson

Via videoconference: Joseph Garber

Staff: Beth DeCaire, Jessica Luther and Eric Magness-Eubank

Minutes: It was moved by Aten and supported by Thomson to approve the Minutes of the October 17, 2018 meeting. The motion carried. It was moved by Meneghel and supported by Aten to approve the Minutes of the October 30, 2018 special meeting. The motion carried.

Treasurer's Report: The Treasurer's Report was reviewed and Garber directed that it be filed as presented, subject to final audit.

Review and Approval of Bills: It was moved by Krajniak and supported by Aten that the bills as presented be approved. The motion carried.

Friends Report: No representation from the Friends of the Library present. Bonnie Altman's term will be expiring at the end of 2018. An invitation is extended to Library trustees and staff to attend the Annual Christmas Gathering at the 19th Hole on December 5 at 6:00 p.m. The Library Board is invited to make a formal request of the Friends for a millage renewal campaign contribution.

Old Business:

- A. Building Project/USDA -The Board advised Magness-Eubank to attend an Alpena County Commissioner Meeting to make his intent public with the millage and requesting of future money for the Library, due to his letter of intent on this not being responded to. Information was distributed and discussed regarding commonly used Michigan laws that authorize municipal borrowing for community facility projects along with examples of repayment schedules. It was moved by Krajniak and supported by Aten to authorize Magness-Eubank to start initial conversations with bond counsel. The motion carried.
- B. Building Issues
 1. Siding - Garber directed Magness-Eubank to send letters to Pete Hunter, building contractor, and Susan Edwards, R.S. Scott Associates, with a timeframe outlining issues resulting from the improper siding installation and a request to meet to discuss said issues.
 2. HVAC - Garber directed Magness-Eubank to contact Ann Dilcher, Quinn Evans, for accurate numbers for HVAC Option #3 distributed at the October 30 meeting.

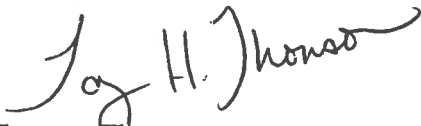
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C. 2019 Budget – The Personnel Committee will meet on November 27 to discuss health insurance options for 2019.

Development Report: Third Coast Conversations – The first community conversation went well with 9 attendees present. Library Improvement Fund – Letters are anticipated to be out before the end of November with the purpose of the funds to aid in offsetting the cost of the HVAC updates.

Adjournment: President Garber declared the meeting adjourned at 5:37 p.m. The next regular meeting is scheduled for Wednesday, December 19, 2018, at 4:00 p.m.

Respectfully submitted,



Tammy Thomson
Secretary



Beth DeCaire
Recording Secretary