Minutes of a Special Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on
Wednesday, September 23rd, 2020 at 4:03 p.m. by President Joseph Garber.

Present:
Via Videoconference:
  Trustees: Joseph Garber, Mark Hunter, Ron Meneghel, Tammy Thomson
  Staff: Eric Magness-Eubank, Beth DeCaire, Jessica Luther, Don La Barre, Nancy Mousseau
  Guest: Ann Dilcher, Quinn Evans

Old Business:
  A. Building Project/USDA
     i. Decision on Project Alternates- Project alternatives for the library courtyard and
        landscaping, the heating and cooling system in Special Collections, and the existing
        building windows were presented to the board for discussion. Magness-Eubank stated
        that the timeline for decisions is pressing for the contractor. Members of the board
        discussed the project alternates presented.
        1. Courtyard and Landscaping: Dilcher stated the estimated cost did not include
           the services of a landscape architect. Magness-Eubank will contact Doug Pratt of
           Prattscapes to obtain an estimate. Garber recommended accepting the project
           alternate for the courtyard and landscaping. It was moved by Meneghel with
           support from Hunter to accept the recommendation. The motion passed.
        2. Liebert Heating and Cooling System for Special Collections: It was moved by
           Hunter with support from Thomson to table the discussion on this alternate in
           order to research funding possibilities from Thunder Bay National Marine
           Sanctuary. The motion was amended to allow Magness-Eubank to reject the
           alternate if a decision is needed prior to the next board meeting. The motion
           passed.
        3. Replacement of Existing Windows: It was moved by Meneghel with support
           from Thomson to decline the project alternate with the option to reconsider at a
           later date. The motion passed.
     ii. Furniture Package- Magness-Eubank stated that the next meeting with Quinn Evans
         has not been scheduled. He added that the package as it stands is over the estimated
         budget and will need to be revised.
     iii. Asbestos Removal- Magness-Eubank reported that the asbestos remediation has been
         completed.

  B. Personnel Committee- Magness-Eubank stated that he received notification from staff at the
     Municipal Employees’ Retirement System that a new policy agreement will need to be in place
     and go into effect on January 1st, 2021. The library’s personnel committee will need to review the
library’s base document to make decisions on plan eligibility, service credit qualification, leaves of absence, and the definition of compensation. Garber requested that Thomson or Hunter fill the vacancy on the committee. Hunter accepted.

New Business:

Other: Thomson stated that she will be declining reappointment when her term expires in December 2020.

Adjournment: President Garber declared the meeting adjourned at 5:25 p.m. The next regular meeting will be Wednesday, October 21st at 4:00 pm.

Respectfully submitted,

Mark Hunter
Secretary
(signed by Jessica Luther on behalf of Mark Hunter
due to COVID-19 restrictions)