

**Minutes of the Regular Monthly Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Monday, April 17, 2017 at 4:00 p.m. by President Joseph Garber.

Present:

Trustees: Marcia Aten, Joseph Garber, Ronald Meneghel, Tammy Thomson

Via Telephone: Mark Hunter

Staff: Beth DeCaire and Eric Magness-Eubank

Minutes: It was moved by Thomson and supported by Aten to approve the Minutes of the March 24, 2017 meeting. The motion carried.

Treasurer's Report: The Treasurer's Report was reviewed and Garber directed that it be filed as presented, subject to final audit.

Review and Approval of Bills: It was moved by Meneghel and supported by Aten that the bills as presented be approved. The motion carried.

Friends Report: No representation from the Friends of the Library present.

Old Business:

- A. Building Project – Magness-Eubank has conveyed to Ann Dilcher of Quinn Evans Architects that the Library has \$400,000 available to begin HVAC system upgrades. Due to the possible presence of asbestos insulation, an environmental assessment is scheduled this week. An updated building master plan has been received but not yet reviewed. Capital campaign timeline was discussed and will be formalized in the future.
- B. It was moved by Meneghel and supported by Aten to apply for a special license to sell and serve beer and wine at the 50th Anniversary Gala on June 10. The motion carried.
- C. More information will be available in early May regarding federal budget cuts and their impact on library funding.

New Business:

- A. Mark Hunter has submitted his resignation, but will serve on the Library Board until a replacement is selected.
- B. Kirstine Furtaw has resigned from her position as an information services clerk. Sara Grochowski has been hired as a replacement in that department.
- C. Magness-Eubank will be meeting with Alpena Public Schools Superintendent John VanWagoner regarding recent patron behavior issues involving homebound students being tutored at the Library.

- D. Magness-Eubank stated that circulation reports are flawed and actual numbers are not as high as previously stated. Efforts are underway to increase usage.
- E. It was moved by Meneghel and supported by Thomson to change the May meeting date from May 15 to May 22 due to Garber having a schedule conflict. The motion carried.

Adjournment: President Garber declared the meeting adjourned at 5:06 p.m. The next regular meeting is scheduled for Monday, May 22, at 4:00 pm.

Respectfully submitted,



Tammy Thomson
Secretary



Beth DeCaire
Recording Secretary