

**Minutes of the Regular Monthly Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, July 18, 2018, at 4:04 p.m. by President Joseph Garber.

**Present:**

Trustees: Marcia Aten, Kim Krajniak, Ronald Meneghel and Tammy Thomson

Via videoconference: Joseph Garber

Staff: Beth DeCaire and Eric Magness-Eubank

Jessica Luther (4:26 p.m.)

**Building Project** - Board Members received information and gave input on the HVAC project and asbestos removal and how both interface with the building project.

President Garber turned the meeting over to Vice President Aten and left the meeting at 4:30 p.m.

**Minutes:** It was moved by Meneghel and supported by Thomson to approve the Minutes of the June 14, 2018 meeting. The motion carried.

**Treasurer's Report:** The Treasurer's Report was reviewed and Aten directed that it be filed as presented, subject to final audit.

**Review and Approval of Bills:** It was moved by Krajniak and supported by Thomson that the bills as presented be approved. The motion carried.

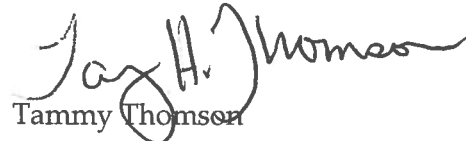
**Friends Report:** No representation from the Friends of the Library present.


**Old Business:**

- A. 2018 Budget Adjustments - It was moved by Meneghel and supported by Krajniak to approve the attached budget adjustments. The motion carried.
- B. Friend's Memorandum of Understanding - It was moved by Krajniak and supported by Meneghel to accept with changes the Memorandum of Understanding between the Library and the Friends of the Library and to authorize Magness-Eubank to present the memo as amended to the Friends at a future meeting. The motion carried.
- C. New Staff - LeeAnn Ludwig and Brian Schorn have been hired to work in the public services department.
- D. Summer Book Club - It was moved by Thomson and supported by Meneghel to close the Library at 5:00 p.m. on August 1, the day of the Summer Book Club Carnival. The motion carried.

**Adjournment:** Vice President Aten declared the meeting adjourned at 5:50 p.m. The next regular meeting is rescheduled for Friday, August 10, at 10:00 a.m.

Respectfully submitted,

  
Tammy Thomson  
Secretary

  
Beth DeCaire  
Recording Secretary

# 2018 July Budget Modifications

## Income

404.000 Personal Property Tax Replacement increase budgeted amount to \$35,000.

574.000 Single Business Tax decrease budgeted amount to zero.

Additional Notes: The following revenue categories were not included in the budget, but have received income. They need to be formally placed into the budget.

### Increase Category

572.000 LSTA to a total of \$1600

575.000 MCACA to a total of \$4720

580.000 Special Events to a total of \$75

581.000 MI Humanities Council to a total of \$4057.20

643.001 Unique Management to a total of \$200

675.100 Alpena Book Festival to a total of \$15

Total Increases \$10,667.20

### Decrease Category

403.000 Millage by \$2823.46 to a total of \$897,176.54

657.000 Penal Fines by \$7843.74 to a total of \$107,156.26\*

Total Decreases \$10,667.20

## Expenses

### Increase Category

727.002 Thunder Bay Research Center by \$2700 to a total of \$5000

816.001 Audit by \$150 to a total of \$2850

910.001 Kathy Currier Condo Association by \$67.50 to a total of \$1632.50

970.001 Capital Outlay by \$2000 to a total of \$95,512

985.000 Summer Book Club by \$300 to a total of \$8000

Total Increases \$5217.50

\*I am decreasing Penal Fines even though I am expecting to exceed this, in order to keep the formal budget amount at the same level. We will eventually have to increase the entire budget total, but I want to wait until we have decided on the HVAC/Asbestos before finalizing those amounts.

## Decrease Category

989.001 Authors by \$2250 to a total of \$20,250  
727.000 Office Supplies by \$967.50 to a total of \$13,032.50  
801.000 Professional Services by \$1500 to a total of \$3500  
977.000 Equipment by \$500 to a total of \$4,500

Total decreases \$5217.50