

**Minutes of the Regular Monthly Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, September 19, 2018 at 4:02 p.m. by President Joseph Garber.

Present:

Trustees: Joseph Garber, Kim Krajniak, Ronald Meneghel and Tammy Thomson

Excused: Marcia Aten

Staff: Beth DeCaire, Jessica Luther and Eric Magness-Eubank

Guest: Joline Lannon

Minutes: It was moved by Meneghel and supported by Krajniak to approve the Minutes of the August 10, 2018 meeting. The motion carried.

Treasurer's Report: The Treasurer's Report was reviewed and Garber directed that it be filed as presented, subject to final audit.

Review and Approval of Bills: It was moved by Krajniak and supported by Meneghel that the bills as presented be approved. The motion carried.

Friends Report: No representation from the Friends of the Library present.

Old Business:

- A. Building Project - Magness-Eubank listed issues involving equipment malfunction and staff illness relative to the high humidity and presence of mold in the building. He is working on the USDA loan application with the intention of having it completed prior to the next meeting.
- B. Building Siding - It was discovered that a seam was left uncaulked when the building was re-sided in 2011. When the insurance companies involved reach a resolution, repairs will be made.
- C. Fall Programming - Several programs are taking place in conjunction with the Lynn Novick author event which will be held October 11 at 7:00 p.m. Children, teen, computer and science related programs are also planned.
- D. 2019 Budget - Planning is underway for the 2019 Budget which will include a line for USDA loan repayment if said application is successful.
- E. Personnel Committee - President Garber appointed Meneghel and Krajniak to the Personnel Committee.

New Business:

- A. Millage Election - A date needs to be chosen to add the Library millage request to the ballot in 2019, as the 5-year extra voted .25 mill is expiring this year.
- B. Staff Notes - Marlo Broad created a recycling center for library staff use.



Development Report: Eighteen teens attended the newly created Teen Advisory Board. The focus of this year's Giving Tuesday through CFNEM will be updating educational games and toys in the children's lending library.

Adjournment: President Garber declared the meeting adjourned at 4:57 p.m. The next regular meeting is scheduled for Wednesday, October 17, 2018 at 4:00 p.m.

Respectfully submitted,



Tammy Thomson
Secretary



Beth DeCaire
Recording Secretary