

**Minutes of the Regular Monthly Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Monday, March 12, 2018, at 4:00 p.m. by President Joseph Garber.

Present:

Trustees: Marcia Aten, Joseph Garber, Kim Krajniak and Ronald Meneghel

Late Arrival: Tammy Thomson (4:04 p.m.)

Staff: Beth DeCaire, Jessica Luther and Eric Magness-Eubank

Minutes: It was moved by Meneghel and supported by Krajniak to approve the Minutes of the February 1 meeting. The motion carried.

Treasurer's Report: The Treasurer's Report was reviewed and Garber directed that it be filed as presented, subject to final audit.

Review and Approval of Bills: It was moved by Krajniak and supported by Aten that the bills as presented be approved. The motion carried.

Friends Report: No representation from the Friends of the Library present.

Old Business:

- A. **Building Project** - It was moved by Garber and supported by Aten to explore fundraising vehicles for an all inclusive, one-phase renovation project. There is no spending commitment for the actual project. Magness-Eubank is authorized to sign a contract with Quinn Evans Architects in the amount of \$8,400 to prepare renderings of the proposed schematic design concept for use in fundraising. The motion carried unanimously.
- B. **National Endowment for the Humanities Grant** - It was moved by Aten and supported by Meneghel to express support regarding the application for the NEH Infrastructure and Capacity Building Challenge Grant which includes a 3:1 match requirement. The motion carried.

New Business:

- A. **Rural Library Conference** - The 2018 Small and Rural Library Conference will be held at the Grand Traverse Resort April 30-May 2. Members interested in attending should contact Magness-Eubank. Conference registration deadline is April 1, with hotel reservations required by March 30.
- B. **Personnel** - Monique Meyer will be scheduled additional hours to cover the vacancy created by children's assistant Linda LaCross who will be retiring in April. Susan Kitzman has been hired as a part-time circulation clerk.

C. April Meeting - It was moved by Aten and supported by Thomson to reschedule the April 5 meeting to April 11 due to a scheduling conflict. The motion carried.

Adjournment: President Garber declared the meeting adjourned at 5:36 p.m. The next regular meeting is scheduled for Wednesday, April 11, at 4:00 p.m.

Respectfully submitted,



Joseph Garber

President



Beth DeCaire
Recording Secretary