

**Minutes of a Special Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, September 23<sup>rd</sup>, 2020 at 4:03 p.m. by President Joseph Garber.

**Present:**

Via Videoconference:

Trustees: Joseph Garber, Mark Hunter, Ron Meneghel, Tammy Thomson

Staff: Eric Magness-Eubank, Beth DeCaire, Jessica Luther, Don La Barre, Nancy Mousseau

Guest: Ann Dilcher, Quinn Evans

**Old Business:**

**A. Building Project/USDA**

- i. Decision on Project Alternates-** Project alternatives for the library courtyard and landscaping, the heating and cooling system in Special Collections, and the existing building windows were presented to the board for discussion. Magness-Eubank stated that the timeline for decisions is pressing for the contractor. Members of the board discussed the project alternates presented.
  - 1. Courtyard and Landscaping:** Dilcher stated the estimated cost did not include the services of a landscape architect. Magness-Eubank will contact Doug Pratt of Prattscape to obtain an estimate. Garber recommended accepting the project alternate for the courtyard and landscaping. It was moved by Meneghel with support from Hunter to accept the recommendation. The motion passed.
  - 2. Liebert Heating and Cooling System for Special Collections:** It was moved by Hunter with support from Thomson to table the discussion on this alternate in order to research funding possibilities from Thunder Bay National Marine Sanctuary. The motion was amended to allow Magness-Eubank to reject the alternate if a decision is needed prior to the next board meeting. The motion passed.
  - 3. Replacement of Existing Windows:** It was moved by Meneghel with support from Thomson to decline the project alternate with the option to reconsider at a later date. The motion passed.
- ii. Furniture Package-** Magness-Eubank stated that the next meeting with Quinn Evans has not been scheduled. He added that the package as it stands is over the estimated budget and will need to be revised.
- iii. Asbestos Removal-** Magness-Eubank reported that the asbestos remediation has been completed.

- B. Personnel Committee-** Magness-Eubank stated that he received notification from staff at the Municipal Employees' Retirement System that a new policy agreement will need to be in place and go into effect on January 1<sup>st</sup>, 2021. The library's personnel committee will need to review the

library's base document to make decisions on plan eligibility, service credit qualification, leaves of absence, and the definition of compensation. Garber requested that Thomson or Hunter fill the vacancy on the committee. Hunter accepted.

**New Business:**

**Other:** Thomson stated that she will be declining reappointment when her term expires in December 2020.

**Adjournment:** President Garber declared the meeting adjourned at 5:25 p.m. The next regular meeting will be Wednesday, October 21<sup>st</sup> at 4:00 pm.

Respectfully submitted,

Handwritten signature of Mark Hunter in blue ink, appearing as "Mark Hunter/JL".

**Mark Hunter**

**Secretary**

**(signed by Jessica Luther on behalf of Mark Hunter  
due to COVID-19 restrictions)**

Handwritten signature of Jessica Luther in blue ink, appearing as "Jessica Luther".

**Jessica Luther**

**Recording Secretary**