

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, June 28, 2023, at 4:00 pm. by President Joseph Garber.

Present:

Board of Trustees: Joseph Garber, Dustin Budd, Michelle Cornish, Mark Hunter, Quintin Meek

Staff: Debra Greenacre, Jessica Luther, Nancy Mousseau

Friends: Brenda Rae

Welcome: Garber welcomed Greenacre as the new Library Director.

Review and Approval of Minutes: It was moved by Cornish with support from Budd to accept the minutes from the May 17, 2023, regular meeting. The motion passed.

Treasurer's Report: The Treasurer's Report was reviewed, and Garber directed it to be filed as presented subject to final audit.

Review and Approval of Bills: It was moved by Hunter and supported by Meek that both sets of bills as presented be approved. The motion passed.

Friends of the Library Report: Rae reported that the Friends had elected new officers in May, Sharon Engstrom as President, Mary Alice Comar as Vice-President, Lois Gibbs as Secretary, and Ellen LaCross as Secretary. She added that they lost three members, and they are in need of additional board members. She reported that the Friends funded the flowers for the library gardens through the Alpena Garden Club and the book giveaway for the summer reading program. The book sale will be held August 16-19.

Public Comment: None.

Old Business:

A. Bequest: Luther shared that she had spoken to a family member of Marion Lamy regarding the allocation of the bequest. They indicated they would like a portion of the funds designated to youth programming and services with the remainder going towards the area of most need.

B. Boilers: Greenacre and Mousseau presented two estimates for replacing the boilers in the main library. The boilers have met their end of life and are causing issues with the new heating and cooling system. Their recommendation is to opt for the replacement of the existing boilers with two 96.5% efficiency gas boilers which would also include complete replacement of the piping and circulating pump for \$59,455.

It was moved by Hunter with support from Budd to direct Luther and Greenacre to contact the Lamy family with a proposal to utilize \$10,000 of the bequest for youth programs with the remainder to fund a portion of the boiler replacement. The motion passed.

It was moved by Cornish with support from Meek to approve the replacement of the boilers with

higher efficiency models. The motion passed.

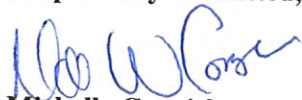
It was moved by Hunter with support from Budd to approve Greenacre moving forward with the boiler replacement once the funds from the bequest have been approved with the remainder of the funds being transferred from the fund balance. The motion passed.

New Business:

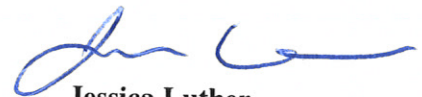
- A. Youth Services Update:** Due to scheduling conflict, the update is tabled until the July meeting, however a written report will be submitted by Grochowski.
- B. Director Goals for the First Three Months:** Greenacre requested the board provide her with the goals they feel are a priority in addition to the self-identified goals she has set for herself. She has prioritized updating library policies, working with the staff, the millage campaign, and establishing board committees. The board added they would like a portal to access board materials digitally, reports on who in the community Greenacre has connected with, and job descriptions. Greenacre stated she will be sending the board monthly reports to be included in the meeting packets that will detail what she is working on.
- C. Signature Permissions:** It was moved by Hunter with support from Budd to remove Luther as a signer for the bank and add Greenacre. The motion passed.
- D. Director Meet and Greet:** A community event will be held on August 23, 2023, from 5-6 pm. The Friends of the Library will provide refreshments.
- E. August Board Meeting:** It was moved by Cornish with support from Budd to reschedule the August 19, 2023, to August 23, 2023, 4:00 pm to accommodate both the Friends of the Library book sale and the community event. The motion passed.

Adjournment: President Garber declared the meeting adjourned at 4:56 pm. The next regular meeting will be Wednesday, July 19, 2023, at 4:00 pm.

Respectfully submitted,



Michelle Cornish
Secretary



Jessica Luther
Recording Secretary