

**Minutes of the Regular Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, January 18, 2023, at 4:00 pm. by President Joseph Garber.

**Present:**

Board of Trustees: Joseph Garber, Dustin Budd, Michelle Cornish, Mark Hunter (arrived 4:04 pm),  
Quintin Meek

Staff: Jessica Luther, Beth DeCaire, Sara Grochowski, Nancy Mousseau

Guest: Anne Gentry, Alpena Downtown Development Authority

**Public Comment:** None

**Review and Approval of Minutes:** It was moved by Meek with support from Cornish to accept the minutes from the December 21, 2022, meeting. The motion passed.

**Treasurer's Report:** The Treasurer's Report was reviewed, and Garber directed it to be filed as presented subject to final audit.

**Review and Approval of Bills:** It was moved by Cornish and supported by Budd that both sets of bills as presented be approved. The motion passed.

**Friends of the Library Report:** No report.

**Old Business:**

- A. DDA Expansion:** Gentry shared a presentation regarding the DDA's proposed expansion and how that expansion would impact the library's millage funding.
- B. Director Search:** Cornish reported that seven applications for the position were received with three of the applicants possessing the minimum qualifications, however, one did not reply to several requests for required documents, those being references and cover letter. Interviews are scheduled with the other two applicants immediately following today's board meeting.
- C. 2024 Millage Renewal:** Luther shared the potential revenue of requesting an increase of the operating millage. The board requested she develop an illustration of how the increases would impact library services for the February meeting.

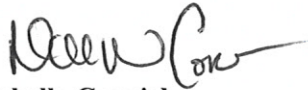
**New Business:**

- A. Policy Review Schedule:** Luther presented a list of policies needing to be drafted or updated. She will put together a calendar allowing for the review and approval of two policies at each meeting. Meek suggested adding a discrimination policy to the list.
- B. Other:**
  - a. Trustee Training Workshops-** Garber requested that the trustees attend the workshops being offered by the Library of Michigan.

- b. Luther PTO request-** Luther requested that she be granted an additional week of vacation to her existing paid time off due to years of service and additional job responsibilities. It was moved by Meek with support from Cornish to approve the request. The motion passed.
- c. Severe Weather Closing Policy-** It was moved by Hunter with support from Meek to approve a temporary policy allowing for weather closures in the case of a storm warning and/or travel advisory with a formal policy to be presented at a future meeting. The motion passed.
- d. Markowski Compensation-** Luther requested that the Board Personnel Committee convene to discuss this matter. Garber will set a date for the committee to meet.

**Adjournment:** It was moved by Hunter with support from Cornish to adjourn the meeting. President Garber declared the meeting adjourned at 5:09 pm. The next regular meeting will be Wednesday, February 15, 2023, at 4:00 pm.

**Respectfully submitted,**



**Michelle Cornish**  
Secretary



**Jessica Luther**  
Recording Secretary