

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, May 18, 2022, at 4:03 pm. by President Joseph Garber.

Present:

Board of Trustees: Joseph Garber, Michelle Cornish, Mark Hunter

Staff: Eric Magness-Eubank, Jessica Luther

Friends of the Library: Karen Grochowski

Via Videoconference: Beth DeCaire, Quintin Meek

Absent: Ron Meneghel

Minutes: It was moved by Hunter with support from Cornish to approve the minutes of the April 29, 2022, regular meeting of the Board of Trustees. The motion passed.

Treasurer's Report: The Treasurer's Report was reviewed, and Garber directed it to be filed as presented subject to final audit.

Review and Approval of Bills: It was moved by Hunter and supported by Cornish that both sets of bills as presented be approved. The motion passed.

Friends of the Library Report: Grochowski reported that the Friends will be restarting T-shirt sales. She added that officers were elected at the most recent meeting, and they will be starting plans for the book sale.

Old Business:

- A. **TBNMS Agreement:** Magness-Eubank reported that Jeff Gray proposed an agreement guaranteeing \$20,000 per year for the next 2 years. Magness-Eubank recommends that once the funding is guaranteed and the agreement is in writing that it should be approved.
- B. **Building Project:** A resolution to pay the final application for payment from Meridian Contracting for \$4,680.00 was presented to the board. It was moved by Hunter with support from Cornish to approve the resolution. A copy of the signed resolution and supporting documents are attached to the minutes.
- C. **Elevator:** Magness-Eubank reported there is no timeline for the repair yet. Garber instructed Magness-Eubank to contact the State Elevator Authority if the issue is not resolved.
- D. **Strategic Planning:** Magness-Eubank shared that three interviews with consultants were conducted with members of the staff. He will be meeting with the library department heads to discuss recommendations to be presented to the board at the June meeting.
- E. **New Hires:** Magness-Eubank reviewed staffing changes hiring of a new Circulation Desk

assistant, the promotion of Carmen Grubaugh to Information Services Librarian, and Romeo Dozier to Youth Services Assistant.

New Business

- A. **Landscaping/Gardens:** Magness-Eubank reported that a number of the plants did not survive the winter and that Prattscape would be replacing them. He added that Meridian will be reseeding the lawn.
- B. **Siding:** A quote to repair the siding on the Currier building will be obtained, costs will be divided between the library and Dr. Currier.
- C. **Summer Programming:** Magness-Eubank shared that a large range of programming for all-ages is being planned.
- D. **Other:** A schedule of dates pertaining to the expiration of the operating millage was shared. Garber and Cornish requested that a discussion on a possible increase be discussed with the board.

Assistant Director Report: The written report was reviewed.

Request for Closed Session: Garber requested that the board move into closed session to discuss the performance of the Library Director. It was moved by Hunter with support from Cornish to move into closed session. The motion passed.

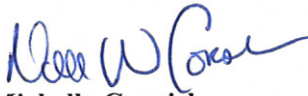
Cornish, Hunter, Garber, and Meek entered a closed session at 4:47 pm. Magness-Eubank joined the closed session at 5:30 pm.

Hunter moved to adjourn the closed session with support from Cornish. The motion passed.

Open Meeting: The open session of the Board of Trustees reconvened at 5:44 pm.

Adjournment: It was moved by Hunter with support from Cornish to adjourn the meeting. The motion passed. President Garber declared the meeting adjourned at 5:44 pm. The next regular meeting will be Wednesday, June 15, 2022, at 4:00 pm.

Respectfully submitted,


Michelle Cornish
Secretary


Jessica Luther
Recording Secretary



Alpena County George N. Fletcher Public Library

211 N. First Avenue
Alpena, Michigan 49707-2893
Phone: 989-356-6188
Fax: 989-356-2765

At a regular meeting of the board of the Alpena County George N. Fletcher Public Library held on the 18th day of May, 2022 at 4 PM Eastern time at the Alpena County George N Fletcher Public Library in Alpena, Michigan, there were:

Present: Joseph Garber, Pres., Mark Hunter, Michelle Cornish

Absent: Ron Meneghel, Quintin Meek

The following preambles and resolutions are offered by Hunter and seconded by Cornish.

The Library Board of the Alpena County George N. Fletcher Public Library hereby requests the Building Authority of Alpena County to pay Application for Payment No. 17 from Meridian Contracting Services in the amount of \$4,868.00 for renovation project.

The Sum Total of all of these transactions amounts to \$4,868.00 from the Building Authority

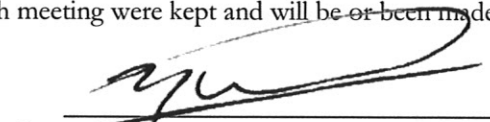
YES: Joseph Garber, Pres., Mark Hunter, Michelle Cornish

NO: NONE

The Resolution was declared adopted

The undersigned, being the duly qualified Director of the Alpena County George N. Fletcher Public Library, certifies that the foregoing is a true and complete copy of a resolution duly adopted by this board at a regular meeting held on the 18th day of May, 2022, at which a quorum was present and remained throughout and that an original thereof is on file in the records of this Board. I further certify the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or been made available as required thereby.

DATED: May 18 2022


Library Director

APPLICATION AND CERTIFICATE FOR PAYMENT

BASED ON AIA DOCUMENT FORMAT G702

PAGE 1 OF 2

TO OWNER:

Alpena County Library
Attn: Eric Magness-Eubank
211 N. Second Ave
Alpena, MI 49707

PROJECT:

Alpena County Library Renovations
211 N. Second Ave
Alpena, MI 49707

APPLICATION NO.: Sixteen

PERIOD TO: 04/30/22

FROM CONTRACTOR:

Meridian Contracting Services, LLC
304 W. Chisholm
Alpena, MI 49707

Quinn Evans
219 1/2 N. Main St.
Ann Arbor, MI 48104

PROJECT NO.: 929-2020

CONTRACT DATE: 08/13/20

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment as shown below, in connection with the contract.
Continuation Sheet, AIA Document G703, is attached.

- 1 ORIGINAL CONTRACT SUM \$2,668,000.00
- 2 Net change by Change Orders \$142,332.26
- 3 CONTRACT SUM TO DATE (line 1 +/- 2) \$2,810,332.26
- 4 TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$2,810,332.26
- 5 RETAINAGE:
 - a. 0 % of Completed Work \$0.00
(Columns D & E on G703)
 - b. 0 % of Stored Material \$0.00
(Column F on G703)

Total Retainage (line 5a + 5b, or Total in Column I of G703) \$0.00

6 TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total) \$2,810,332.26

7 LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$2,805,464.26

8 CURRENT PAYMENT DUE **\$4,868.00**

9 BALANCE TO FINISH, INCLUDING RETAINAGE (\$0.00)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner.....	\$133,127.46	\$0.00
Total approved this month.....	\$9,204.80	\$0.00
TOTALS	\$142,332.26	\$0.00
NET CHANGES BY CHANGE ORDER		\$142,332.26

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Meridian Contracting Services, LLC

By: [Signature] Date: 9/5/22
State of: Michigan
County of: Alpena

Sworn before me on the 5TH day of MAY, 2022.

Signature [Signature] Printed LACE EATON
My Commission Expires: 09/28/2023

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Contractor certifies to the Owner that to the best of the Contractor's knowledge, information and belief, the work has progressed as indicated, the quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and the Continuation Sheet that are changed to conform to the amount certified.)

Architect:
By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

BASED ON AIA DOCUMENT FORMAT G703

PAGE 2 OF 2

AIA DOCUMENT G702, APPLICATION AND CERTIFICATE FOR PAYMENT,

containing Contractor's signed Certification, is attached.
 in tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where retainage for line items may apply.

APPLICATION NO.: Seventeen
 PERIOD TO: 4/30/2022
 PROJECT NOS: 929-2020
 CONTRACT DATE: 08/13/20

A	B	C	D	E	F	G	H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED FROM PREVIOUS PERIOD APPLICATIONS (D + E)	WORK COMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN D O R E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
1	General conditions	75000.00	70132.00	4868.00		75000.00	0.00	0.00
2	Testing, cleaning, temp facilities	30000.00	30000.00	0.00		30000.00	0.00	0.00
3	Demolition	180000.00	180000.00	0.00		180000.00	0.00	0.00
4	Site work	30000.00	30000.00	0.00		30000.00	0.00	0.00
5	Site improvements	30000.00	30000.00	0.00		30000.00	0.00	0.00
6	Concrete	70000.00	70000.00	0.00		70000.00	0.00	0.00
7	Masonry	65000.00	65000.00	0.00		65000.00	0.00	0.00
8	Structural steel	100000.00	100000.00	0.00		100000.00	0.00	0.00
9	Steel decking	10000.00	10000.00	0.00		10000.00	0.00	0.00
10	Glazed decorative railing	55000.00	55000.00	0.00		55000.00	0.00	0.00
11	Carpentry	25000.00	25000.00	0.00		25000.00	0.00	0.00
12	Dampproofing, waterproofing, insulation	30000.00	30000.00	0.00		30000.00	0.00	0.00
13	EFIS	5000.00	5000.00	0.00		5000.00	0.00	0.00
14	Phenolic panels	50000.00	50000.00	0.00		50000.00	0.00	0.00
15	Single membrane roofing, caulking, seal	14000.00	14000.00	0.00		14000.00	0.00	0.00
16	Interior doors, frames, all finish hardware	96000.00	96000.00	0.00		96000.00	0.00	0.00
17	Aluminum storefront	195000.00	195000.00	0.00		195000.00	0.00	0.00
18	Window tinting	5000.00	5000.00	0.00		5000.00	0.00	0.00
19	Light gauge steel framing	50000.00	50000.00	0.00		50000.00	0.00	0.00
20	Drywall including all patching	70000.00	70000.00	0.00		70000.00	0.00	0.00
21	Hard tile	35000.00	35000.00	0.00		35000.00	0.00	0.00
22	Acoustical ceilings	45000.00	45000.00	0.00		45000.00	0.00	0.00
23	Flooring	265000.00	265000.00	0.00		265000.00	0.00	0.00
24	Painting	60000.00	60000.00	0.00		60000.00	0.00	0.00
25	Specialties - accessories, signage, etc	20000.00	20000.00	0.00		20000.00	0.00	0.00
26	Roller shades	15000.00	15000.00	0.00		15000.00	0.00	0.00
27	Manufactured casework	60000.00	60000.00	0.00		60000.00	0.00	0.00
28	Labor for owner supplied shelving	5000.00	5000.00	0.00		5000.00	0.00	0.00
29	Elevator	140000.00	140000.00	0.00		140000.00	0.00	0.00
30	Plumbing & HVAC	536000.00	536000.00	0.00		536000.00	0.00	0.00
31	Electrical	302000.00	302000.00	0.00		302000.00	0.00	0.00
32			0.00	0.00		0.00	0.00	0.00
33	CO #001 - Canopy Modifications	5127.98	5127.98	0.00		5127.98	0.00	0.00
34	CO #002 - Plumbing & Mechanical mods	67947.00	67947.00	0.00		67947.00	0.00	0.00
35	CO #003 - Misc revisions	6741.21	6741.21	0.00		6741.21	0.00	0.00
36	CO #004 - Bulletin #3 electrical changes	6769.40	6769.40	0.00		6769.40	0.00	0.00
37	CO #005 - Misc changes	46541.87	46541.87	0.00		46541.87	0.00	0.00
38	CO #006 - Final electrical changes	9204.80	9204.80	0.00		9204.80	0.00	0.00
TOTAL		\$2,810,332.26	\$2,805,464.26	\$4,868.00	\$0.00	\$2,810,332.26	\$0.00	\$0.00

SWORN STATEMENT

Alpena County George N. Fletcher Library

PERIOD ENDING..... 4/30/2022

Pay Application #17

Page 1 of 3

From: **Meridian Contracting Services LLC**

Project: **Alpena County George N. Fletcher Library Renovations**

Via (Engineer): **Quinn Evans**

That for the purpose of said contract, the following persons have been contracted with, and have furnished, or are furnishing and preparing materials for, and have done or are doing labor on the said improvement. That there is due and to become due them, respectively, the amounts set opposite their names for material or labor stated. This statement is a full, true, and complete statement of all such persons, the amounts paid and the amounts due or to become due to each.

MAJOR SUBCONTRACT AND SUPPLIER REVIEW *** (From Previous Invoice) *******

Vendor/Address	AIA ITEM	Contract	TOTAL TO DATE	RETAINAGE	PREVIOUSLY NET PAID/Applied For	NET THIS PAYMENT
Alpena Furniture	Flooring	\$170,211.48	\$175,817.97	\$0.00	\$175,817.97	0.00
Alpena Glass	Storefronts	\$156,000.00	\$159,213.00	\$0.00	\$159,213.00	0.00
B&B Glazing	Glazed Dec. Railing	\$55,000.00	\$47,500.00	\$0.00	\$47,500.00	0.00
Building Express	Therm/ Finishes		\$51,423.63	\$0.00	\$51,423.63	0.00
Cheboygan Cement Products	Concrete		\$2,474.77	\$0.00	\$2,474.77	0.00
Cityscapes International, inc.		\$47,769.96	\$47,769.96	\$0.00	\$47,769.96	0.00
CWW, Inc. (Creative Windows)	Shades	\$8,320.00	\$8,320.00	\$0.00	\$8,320.00	0.00
Demand Waterproofing	Therm Moisture	\$1,584.60	\$1,584.60	\$0.00	\$1,584.60	0.00
Doors & Drawers	Cabinetry	\$48,495.02	\$55,021.22	\$0.00	\$55,021.22	0.00
Frank's Key & Lock	Therm Moisture	\$0.00	\$74,715.64	\$0.00	\$74,715.64	0.00
Great Lakes Elevator	Elevator	\$114,600.00	\$117,000.00	\$0.00	\$117,000.00	0.00
Harborside Tint	Window Tint	\$3,968.64	\$3,968.64	\$0.00	\$3,968.64	0.00
Hymmco LLC	Concrete	\$5,904.46	\$5,904.46	\$0.00	\$5,904.46	0.00
Jewell's Disposal (Corrected 05/01/2021)	Sanitation		\$10,578.50	\$0.00	\$10,578.50	0.00
John's Electric	Electrical	\$282,383.00	\$282,383.00	\$0.00	\$282,383.00	0.00
L&S Transit Mix	Concrete	\$19,973.73	\$21,914.80	\$0.00	\$21,914.80	0.00
MAG Insulation	Therm Moisture	\$5,325.00	\$5,325.00	\$0.00	\$5,325.00	0.00

SWORN STATEMENT

Alpena County George N. Fletcher Library

PERIOD ENDING..... 4/30/2022

Page 2 of 3

Pay Application #17

From: **Meridian Contracting Services LLC**

Project: **Alpena County George N. Fletcher Library Renovations**

Via (Engineer): **Quinn Evans**

MCM Stainless	Handrail	\$12,402.00	\$12,402.00	\$0.00	\$12,402.00	0.00
GBA Architectural/Medina Glass Block	Siding Panels	\$35,650.00	\$35,650.00	\$0.00	\$35,650.00	0.00
Omega Electric& Sign Co.	Signage	\$9,636.00	\$9,636.00	\$0.00	\$9,636.00	0.00
Builder's First Source	Construction Materials		\$10,573.06	\$0.00	\$10,573.06	0.00
PrattScape, LLC	Landscaping	\$6,750.00	\$6,750.00	\$0.00	\$6,750.00	0.00
R.S. Scott	Testing	\$2,067.25	\$2,067.25	\$0.00	\$2,067.25	0.00
R and L Industries (Corrected)	Drywall	\$8,482.50	\$8,482.50	\$0.00	\$8,482.50	0.00
S L Restoration	Flooring	\$9,900.00	\$9,900.00	\$0.00	\$9,900.00	0.00
Sherwin Williams	Finishes		\$12,086.82	\$0.00	\$12,086.82	0.00
Superior Fabricating	Structural	\$51,799.26	\$51,799.26	\$0.00	\$51,799.26	0.00
Symon's Building Specialties	Specialties	\$9,150.00	\$9,150.00	\$0.00	\$9,150.00	0.00
TRC Roofing	Moisture	\$6,386.00	\$6,386.00	\$0.00	\$6,386.00	0.00
Vegazva	Metals	\$3,600.00	\$3,600.00	\$0.00	\$3,600.00	0.00
Weinkauf	Plum/Mech	\$533,235.00	\$531,475.00	\$0.00	\$531,475.00	0.00
SUB TOTAL		\$1,608,593.90	\$1,780,873.08	\$0.00	\$1,780,873.08	\$0.00
Meridian Contracting Services	O&H, Labor, General Req, Carpentry	\$1,201,738.36	\$1,029,459.18	\$0.00	\$620,915.58	\$4,868.00
TOTAL		\$2,810,332.26	\$2,810,332.26	\$0.00	\$2,805,464.26	\$4,868.00

It is understood that the total amount paid to date plus the amount requested in this application shall not exceed 100% of the cost of the work completed to date.

I agree to furnish Waivers of Lien for all materials and labor under my contract.

Subscribed and sworn before me this 5TH day of MAY, 2022

SIGNED: *Quinn Evans*

Jace Eaton (notary public)
LACE EATON

State of Michigan
County of Alpena
Commission Exp

05/28/2022

WAIVER OF LIEN/PAYMENT BOND

My/our contract with Meridian Contracting Services, LLC

to provide _____

for the improvement to: Alpena County George N. Fletcher Public Library

(Check One)

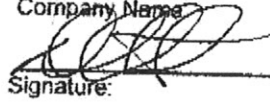
Partial Unconditional I/we having been fully paid and satisfied, hereby waive my/our Payment Bond/Construction Lien to the amount of \$ _____ for labor/materials provided through (date) _____. This waiver, together with all previous waivers, if any, (circle one) does/does not cover all amounts due to me/us for contract improvements provided through the date shown above.

Full Unconditional Having been fully paid and satisfied, all my/our Payment Bond/Construction Lien rights against such property are hereby waived and released.

Date FEB 22 2022

Building Express

Company Name



Signature:

Address: 4178 US23 S,

ALPENA MI 49707

Phone: 989-358-0808

Corporation? Yes No

Tax ID or SSN 20-0091168

Project Complete
Total Amount Paid:
\$51,423.63

Please fax to 989-354-4338, or email to office@mericon.net.
Mail the original to 304 W Chisholm Street, Alpena, MI 49707

WAIVER OF LIEN/PAYMENT BOND

My/our contract with Meridian Contracting Services, LLC

to provide _____

for the improvement to: Alpena County George N. Fletcher Public Library

(Check One)

 Partial Unconditional I/we having been fully paid and satisfied, hereby waive my/our Payment Bond/Construction Lien to the amount of \$ for labor/materials provided through (date) . This waiver, together with all previous waivers, if any, (**circle one**) does/does not cover all amounts due to me/us for contract improvements provided through the date shown above.

Full Unconditional Having been fully paid and satisfied, all my/our Payment Bond/Construction Lien rights against such property are hereby waived and released.

Date 2-22-2022

Builders FirstSource
Company Name

Tracy Smith
Signature

Address: _____

Phone: _____

Corporation? Yes No

Tax ID or SSN 20-4011397

Project Complete
Total Amount Paid:
\$7,562.34

Tracy Smith
Builders FirstSource
Credit Analyst **Region One**
P.O. BOX 306
Gaylord, MI 49734
PH# 989-350-4421
FAX# 989-341-5281
tracy.smith@bldr.com

WAIVER OF LIEN/PAYMENT BOND

My/our contract with Meridian Contracting Services, LLC

to provide Covrit Enclosure

for the improvement to: Alpena County George N. Fletcher Public Library

(Check One)

Partial Unconditional I/we having been fully paid and satisfied, hereby waive my/our Payment Bond/Construction Lien to the amount of \$ _____ for labor/materials provided through (date) _____. This waiver, together with all previous waivers, if any, (circle one) does/does not cover all amounts due to me/us for contract improvements provided through the date shown above.

Full Unconditional Having been fully paid and satisfied, all my/our Payment Bond/Construction Lien rights against such property are hereby waived and released.

Date 03/01/2022

Cityscapes
Company Name

Signature: 

Address: 4200 Lyman Court

Hilliard OH 43026

Phone: 877-727-3367

Corporation? Yes No

Tax ID or SSN 34-1996794

Ref Invoices: 8115 \$47,769.96

Please fax to 989-354-4338, or email to office@mericon.net.
Mail the original to 304 W Chisholm Street, Alpena, MI 49707

03/1/22

WAIVER OF LIEN/PAYMENT BOND

My/our contract with Meridian Contracting Services, LLC

to provide _____

for the improvement to: Alpena County George N. Fletcher Public Library

(Check One)

Partial Unconditional I/we having been fully paid and satisfied, hereby waive my/our Payment Bond/Construction Lien to the amount of \$ _____ for labor/materials provided through (date) _____. This waiver, together with all previous waivers, if any, (circle one) does/does not cover all amounts due to me/us for contract improvements provided through the date shown above.

Full Unconditional Having been fully paid and satisfied, all my/our Payment Bond/Construction Lien rights against such property are hereby waived and released.

Date 1-28-22

Project Complete
Total Amount Paid:
\$282,383.00

John's Electric, Inc.
Company Name

[Signature]
Signature:

Address: 6637 Bolton Rd

Alpena, MI 49707

Phone: 989-356-5797

Corporation? Yes No

Tax ID or SSN 38-3249839

Please fax to 989-354-4338, or email to office@mericon.net.
Mail the original to 304 W Chisholm Street, Alpena, MI 49707

WAIVER OF LIEN/PAYMENT BOND

My/our contract with Meridian Contracting Services, LLC

to provide _____

for the improvement to: Alpena County George N. Fletcher Public Library

(Check One)

Partial Unconditional I/we having been fully paid and satisfied, hereby waive my/our Payment Bond/Construction Lien to the amount of \$_____ for labor/materials provided through (date)_____. This waiver, together with all previous waivers, if any, (circle one) does/does not cover all amounts due to me/us for contract improvements provided through the date shown above.

Full Unconditional Having been fully paid and satisfied, all my/our Payment Bond/Construction Lien rights against such property are hereby waived and released.

Date 2/22/22

Project Complete
Total Amount Paid:
\$9,636.00

Omega Electric & Sign Co.

Company Name

Ryan Stawicki
Signature:

Address: 1109 Crittendon Ct

Alpena, MI 49707

Phone: 989-358-8243

Corporation? Yes No

S Corp
Tax ID or SSN 26-1870022

Sent 02/18/22

Please fax to 989-354-4338, or email to office@mericon.net.
Mail the original to 304 W Chisholm Street, Alpena, MI 49707