

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, October 19, 2022, at 4:00 pm. by President Joseph Garber.

Present:

Board of Trustees: Joseph Garber, Michelle Cornish, Mark Hunter, Quintin Meek, Ron Meneghel

Staff: Jessica Luther, Beth DeCaire, Nancy Mousseau

Guests: Diane Bauer, John Kozlowski

Minutes: It was moved by Hunter with support from Meek to approve the minutes of the September 21, 2022, regular meeting of the Board of Trustees with corrections. The motion passed.

Treasurer's Report: The Treasurer's Report was reviewed, and Garber directed it to be filed as presented subject to final audit.

Review and Approval of Bills: It was moved by Hunter and supported by Cornish that both sets of bills as presented be approved. The motion passed.

Friends of the Library Report: No representation. Luther reported that the Friends reviewed their bylaws at the most recent meeting and did not make any changes.

Old Business:

A. Policy Review:

- a. Public Comment-** Luther shared a draft policy setting guidelines for comment during public meetings. Members of the board requested that a registration sheet be supplied for meetings and the requirement for stating an address be revised to residency within Alpena County. The revised policy will be presented for approval at the November meeting.

- B. Director Search:** Cornish reported that there were 18 applicants for the position with 6 not meeting the basic qualifications. The hiring committee will be meeting on October 24 to review the resumés to be recommend to the board.

- C. 2024 Millage Renewal:** Luther shared that she has reached out to the Alpena County Clerk for information on filing deadlines.

D. 2023 Budget:

- a. Overview-** DeCaire and Luther presented a first draft operating budget for 2023. A revised budget will be presented at the November meeting for board approval.
- b. Health Insurance Renewal-** DeCaire presented the health insurance coverage options for 2023. Garber instructed the Personnel Committee to meet with DeCaire and Luther to discuss further and make a recommendation to the board at the November meeting.

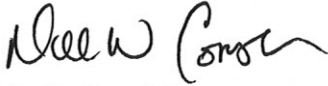
New Business:

- A. Dee Newport Fund:** It was moved by Hunter with support from Meek to authorize Luther to request a \$2,000 disbursement from the Dee Newport Literacy Fund at the Community Foundation for Northeast Michigan with funds being allocated for READ expenses. The motion passed.
- B. Materials Challenges:** Luther shared information related to recent inquiries regarding materials and room usage. She reviewed the library's intellectual freedom policy and the process for patrons to request the reconsideration of an item in the library's collection. She confirmed that adults are allowed in the youth and teen areas if they are using the collection or with a child/teen.

Public Comment: None.

Adjournment: President Garber declared the meeting adjourned at 5:10 pm. The next regular meeting will be Wednesday, November 16, 2022, at 4:00 pm.

Respectfully submitted,



Michelle Cornish
Secretary



Jessica Luther
Recording Secretary