

**Minutes of the Regular Meeting of the  
Alpena County George N. Fletcher Public Library  
Board of Trustees**

**Call to Order:** A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, August 23, 2023, at 4:00 pm. by President Joseph Garber.

**Present:**

Board of Trustees: Joseph Garber, Dustin Budd, Michelle Cornish, Mark Hunter (arrived 4:39 pm)

Staff: Debra Greenacre, Matt Kinzey, Jessica Luther

Friends: Brenda Rae

Absent: Quintin Meek

**Review and Approval of Minutes:** It was moved by Budd with support from Cornish to accept the minutes from the July 19, 2023, regular meeting and the August 8, 2023, special meeting. The motion passed.

**Treasurer's Report:** The Treasurer's Report was reviewed, and Garber directed it to be filed as presented subject to final audit. He requested that moving forward the Treasure's Report be renamed to the Financial Report.

**Review and Approval of Bills:** It was moved by Cornish and supported by Budd that both sets of bills as presented be approved. The motion passed.

**Director's Report:** Greenacre summarized the written report. She reported that work on strategic planning has begun with the staff, she has been working on updating library policies in need of review, and has received invitations to speak to local service groups and organizations.

**Friends of the Library Report:** Rae reported the book sale was successful, raising just over \$4700 for the Friends. The next project will be Blizzard of Books in November.

**Public Comment:**

Traci Collins of Lachine expressed appreciation for the information on the process for selecting books for the tween and teen book clubs. She added that she stands by her opinion that the content of the books is concerning due to profanity and sexual content. She expressed frustration at the inconsistent timelines related to interlibrary loan and requested that the library purchase more books but not books containing profanity or sexual content.

Prezza Morrison of the Salvation Army shared their appreciation for the books distributed during Blizzard of Books.

**Old Business:**

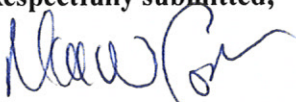
- A. Millage Update:** Greenacre reported that she has reached out to Foster Swift to assist with the ballot language which should be ready for board approval at the September 20<sup>th</sup> regular meeting. The language will then go on to the Alpena County Board of Commissioners for approval at their September 26<sup>th</sup> or October 24<sup>th</sup> meeting. The millage campaign committee will be meeting on September 11<sup>th</sup> at 1:00 pm at Alpena Community College.
- B. Boiler/Facilities Update:** Kinzey reported that he expects the roof, boilers, and the air handling system in the Currier Building will all need replacement within the next 5 years. The anticipated costs could be upwards of \$330,000. He added that none of the equipment is failing but expressed concern that the current facilities budget will not be adequate to maintain the building systems. Kinzey provided an overview of the building systems and how they function. He recommended reducing the boiler usage to 2-3 boilers from the 4 currently running. Kinzey shared that he reached out to Ken Nielsen, a professional engineer and energy consultant. Nielsen recommended conducting an energy audit to evaluate the building systems. Garber instructed that the decision to move forward with an additional energy audit be placed on the agenda for the September meeting. Budd recommended setting up a Facilities Committee to guide the project. Garber will email the board to request volunteers.

**New Business:**

- A. Foster Swift Engagement Agreement:** It was moved by Cornish with support from Budd to approve the letter of engagement and authorize Greenacre to sign the agreement. The motion passed.
- B. Mobile Hotspot lending Policy:** Greenacre presented an updated policy increasing fines for unreturned hotspots and limiting the borrowing period. It was moved by Budd with support from Cornish to adopt the updated policy. The motion passed.
- C. Other:** Cornish extended an invitation to the Meet and Greet reception immediately following the meeting.

**Adjournment:** It was moved by Budd with support from Cornish to adjourn the meeting. President Garber declared the meeting adjourned at 4:42 pm. The next regular meeting will be Wednesday, September 20, 2023, at 4:00 pm.

**Respectfully submitted,**

  
**Michelle Cornish**  
Secretary

  
**Jessica Luther**  
Recording Secretary