

**Minutes of the Regular Meeting of the
Alpena County George N. Fletcher Public Library
Board of Trustees**

Call to Order: A meeting of the Alpena County Library Board of Trustees was called to order on Wednesday, September 20, 2023, at 4:00 pm. by President Joseph Garber.

Present:

Board of Trustees: Joseph Garber, Michelle Cornish, Mark Hunter, Quintin Meek

Staff: Debra Greenacre, Beth DeCaire, Jessica Luther

Friends: Brenda Rae

Guest: Chelsea McConnell, Straley, Lamp, and Kraenzlein

Absent: Dustin Budd

Approval of Agenda: Garber requested that the agenda be reordered to allow Chelsea McConnell to present the MERS Liability Information at the top of the meeting. It was moved by Meek with support from Cornish to reorder the agenda as requested. The motion passed.

MERS Long-Term Liabilities: McConnell recommended uncommitting the committed funds to the MERS liability to keep from pushing the uncommitted fund balance into a deficit. She indicated that a decision should be made before the end of the year.

Resumption of normal agenda

Review and Approval of Minutes: It was moved by Cornish with support from Hunter to accept the minutes from the August 23, 2023, regular meeting. The motion passed.

Financial Reports: The Financial Reports were reviewed, and Garber directed it to be filed as presented subject to final audit.

Review and Approval of Bills: It was moved by Hunter and supported by Meek that both sets of bills as presented be approved. The motion passed.

Director's Report: Greenacre summarized the written report. She reported that Foster Swift will be assisting with the drafting of updated board bylaws which will be presented to the board for review and revisions. Hunter suggested setting up a board committee for the drafting of bylaws. Board consensus was to continue with the process Greenacre had begun. Garber requested that Luther send digital copies of the Library of Michigan 2023 Public Library Trustee Manual to the trustees.

Friends of the Library Report: Rae reported the Friends will be hosting the Friends of Michigan Libraries for a half-day workshop at the Library on October 6th. She added that the Friends have approved \$2,000 for the construction of a laptop bar and purchase of seating for the 1st floor.

Public Comment:

Judith Stillion of Alpena encouraged the trustees to support Greenacre and let her lead the library as the library professional that they hired. She added that as a representative of the library millage committee, she strongly recommended they reconsider the timeline of a February election. She stated that the committee as a whole had concerns that the timeline to launch a successful campaign was too short and campaigning during the winter months would be unsuccessful.

Traci Collins of Lachine expressed her appreciation for the “Women of the Watch” program. She also praised the updated website.

Sarah Waters of Alpena stated she wanted to echo Judy’s statements regarding the millage campaign and thanked the board for bringing Greenacre in as library director.

Mary Ann Crawford of Alpena stated that she strongly supports moving the millage election to August.

Roger Mendel of Alpena stated he agreed with the statements of the other members of the millage committee.

Old Business:

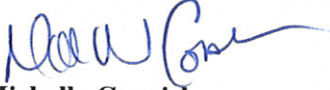
- A. **2024 Millage Proposal:** Board discussion of the date of the millage campaign date was held. It was moved by Hunter with support from Meek to move the date of the election to August 2024. The motion passed.
Greenacre presented three options for the millage rates for the renewal and increase from Foster Swift. The board discussed the options. It was moved by Cornish with support from Meek to select Option 3 which states: Proposal A as a renewal if the .7462 mill and Proposal B is a new millage of .2538 mill. The Library would add the Headlee rollback amount of .0038 mill to the proposal asking for a new millage.
The motion passed.

New Business:

- A. **Resolution for Bond Payment:** It was moved by Hunter with support from Cornish to authorize a payment of \$29,500 to the Alpena County Building Authority. The motion passed. A signed copy of the full resolution is attached.
- B. **Energy Audit:** It was moved by Hunter with support from Cornish to authorize Greenacre to contract with the Nielsen Group to conduct an energy audit of the building systems. The motion passed. Garber added that he will contact Alpena Power regarding the demand charges the Library is being billed for.

Adjournment: It was moved by Meek with support from Cornish to adjourn the meeting. President Garber declared the meeting adjourned at 5:01 pm. The next regular meeting will be Wednesday, October 18, 2023, at 4:00 pm.

Respectfully submitted,



Michelle Cornish
Secretary



Jessica Luther
Recording Secretary



Alpena County George N. Fletcher Public Library

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At a regular meeting of the board of the Alpena County George N. Fletcher Public Library held on the 20th day of September 2023 at 4 PM Eastern time at the Alpena County George N. Fletcher Public Library in Alpena, Michigan, there were:

Present: Michelle Cornish, Joseph Garber, Mark Hunter, Quentin Meek

Absent: Dustin Budd

The following preamble and resolution is offered by Hunter and seconded by Cornish.

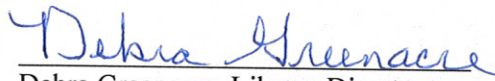
In order to make a scheduled bond payment due by November 1, 2023, the Library Board of the Alpena County George N. Fletcher Public Library hereby authorizes the Treasurer of Alpena County to transfer \$29,500 from the Library General Fund to the Building Authority of Alpena County.

YES: Cornish, Garber, Hunter, Meek

NO: None

The Resolution was declared adopted.

The undersigned, being the duly qualified Director of the Alpena County George N. Fletcher Public Library, certifies that the foregoing is a true and complete copy of a resolution duly adopted by this board at a regular meeting held on the 20th day of September 2023, at which a quorum was present and remained throughout and that an original thereof is on file in the records of this Board. I further certify the meeting was conducted, and public notice thereof was given, pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, as amended, and that minutes of such meeting were kept and will be or been made available as required thereby.


Debra Greenacre, Library Director

DATED: September 20, 2023