

2024 DRAFT BUDGET

| | 2022 Final | 2023 Actual | 2024 Proposed |
|-------------------------------------------|---------------------|---------------------|---------------------|
| Income | | | |
| 403.000 · Millage | 990,749.16 | 1,026,075.00 | 1,098,014.00 |
| 523.001 · LSTA | 31,856.63 | 0.00 | |
| 566.003 · MI Humanities Council | 3,190.00 | 0.00 | |
| 566.006 · Director's Salary Reimbursement | 4,986.62 | 3,625.00 | 5,000.00 |
| 572.000 · USF - Universal Service Fund | 1,055.90 | 0.00 | |
| 573.000 · Local Comm. Stabilize Share Tax | 78,336.63 | 74,728.00 | 70,000.00 |
| 574.000 · State Aid | 28,410.56 | 29,313.00 | 29,314.00 |
| 581.003 · Community Found. of NE MI | 1,000.00 | 5,600.00 | |
| 581.004 · Olive Steele Fund | 0.00 | 740.00 | 700.00 |
| 581.005 · Superiorland Library Co-op | 600.00 | 1,100.00 | 600.00 |
| 581.006 · Gifts/Grants-Designated | 20,949.00 | 62,000.00 | 5,000.00 |
| 581.007 · Gifts/Grants-Undesignated | | | 5,000.00 |
| 602.000 · Author Income | 1,951.48 | 11,620.00 | 15,000.00 |
| 602.001 · Summer Book Club/Carnival | 600.00 | | |
| 607.002 · Photocopy Fees | 4,867.81 | 5,000.00 | 4,500.00 |
| 607.003 · Out of District Fees | 1,689.08 | 2,000.00 | 1,500.00 |
| 607.004 · LAN Fees | 50.00 | | |
| 626.000 · Services Rendered | 18,552.44 | 15,713.00 | |
| 642.000 · Robert Haltiner Book Sale | 1,405.08 | 100.00 | |
| 642.002 · Merchandise Sales | 55.10 | 100.00 | 50.00 |
| 658.000 · Book Fines | 89.76 | 200.00 | 100.00 |
| 658.001 · Penal Fines | 57,216.92 | 97,780.00 | 100,000.00 |
| 658.002 · ILL-MelCat | 282.71 | 300.00 | 250.00 |
| 658.003 · Unique Management | 40.00 | | |
| 658.004 · Book/Video Material Replacement | 1,664.60 | 300.00 | 300.00 |
| 665.000 · Interest on Investments | 219.84 | 1,800.00 | 1,000.00 |
| 667.000 · Conference Room Rental | | 50.00 | 100.00 |
| 674.000 · Memorials | 3,164.16 | 1,500.00 | |
| 674.001 · Library Improvement Fund | 26,747.61 | 12,884.00 | 10,000.00 |
| 674.004 · Friends of the Library | 5,279.78 | 9,000.00 | 5,000.00 |
| 674.005 · READ for Adults Program | 2,100.00 | 450.00 | 400.00 |
| 674.006 · Programs | 4,027.00 | 1,500.00 | |
| 674.007 · Special Collections- Income | 1,084.00 | 16,000.00 | 15,000.00 |
| 674.008 · Capital Improvements | 250.00 | 250.00 | |
| 674.009 · Gifts at Register | 390.95 | 310.00 | |
| 674.200 · Cook Endowment Fund | | 5,000.00 | 5,000.00 |
| 676.000 · Miscellaneous | 4,168.85 | 500.00 | 500.00 |
| Total Income | 1,297,031.67 | 1,385,538.00 | 1,372,328.00 |
| Expense | | | |
| 678.000 · Change in Beneficial Interest | 38,380.00 | | |
| 701.000 · Salaries/Per Diem | 616,263.20 | 618,000.00 | 631,060.00 |
| 710.000 · Social Security/Medicare | 45,895.76 | 50,050.00 | 49,000.00 |
| 710.001 · Retirement/MERS | 90,356.07 | 90,711.00 | 109,000.00 |
| 710.002 · Hospitalization | 87,373.11 | 78,695.00 | 105,040.00 |
| 710.003 · "In Lieu of..." Hospitalization | 7,800.00 | 13,300.00 | 10,500.00 |
| 710.005 · Life Insurance | 1,517.92 | 1,600.00 | 1,500.00 |
| 710.006 · Workers Compensation | 1,868.00 | 1,200.00 | 1,100.00 |
| 725.007 · Director's Moving Expenses | | 3,500.00 | |
| 725.010 · Unemployment | 3,880.00 | | |

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| | 2022 Final | 2023 Actual | 2024 Proposed |
|---------------------------------------------|---------------------|---------------------|---------------------|
| 727.000 · Office Supplies | 7,836.54 | 8,500.00 | 7,800.00 |
| 727.001 · Postage | 899.00 | 1,200.00 | 1,200.00 |
| 728.000 · Special Collections- Expense | 2,093.00 | 3,000.00 | 3,000.00 |
| 728.001 · Cook Endowment - Expense | 5,064.07 | 5,000.00 | 5,000.00 |
| 730.000 · Book Collection | 31,736.49 | 38,000.00 | 40,000.00 |
| 731.000 · Databases | 4,042.19 | 5,500.00 | 6,000.00 |
| 731.001 · E- Media Services | 2,500.00 | 2,750.00 | 2,850.00 |
| 731.002 · Periodicals | 4,014.22 | 4,272.00 | 3,500.00 |
| 731.003 · Audio/Visual | 1,105.54 | 6,000.00 | 6,000.00 |
| 731.004 · Technology Hardware | 2,498.12 | 3,500.00 | 3,000.00 |
| 731.005 · Technology Software | | | 3,000.00 |
| 732.000 · Equipment | 2,450.83 | 3,500.00 | 2,000.00 |
| 735.000 · First Federal Legacy Foundation | | 5,000.00 | |
| 735.001 · LSTA Expenses | 30,684.99 | 0.00 | |
| 735.003 · MI Humanities Council Expenses | 2,106.10 | 2,000.00 | |
| 735.006 · Gifts/grants Designated | | 14,323.00 | 5,000.00 |
| 801.000 · UPRLC/SIRSI fees | 31,917.56 | 32,000.00 | 33,000.00 |
| 801.001 · RIDES | 8,368.65 | 4,567.00 | 5,000.00 |
| 801.002 · ILL (Interlibrary Loans) | 313.80 | 400.00 | 400.00 |
| 801.003 · Unique Mgmt. | 322.20 | 480.00 | 200.00 |
| 801.101 · County Settlements | 279.88 | 500.00 | 392.00 |
| 802.000 · Professional Services | 3,948.03 | 3,500.00 | 4,000.00 |
| 802.001 · Audit/Financial Oversight | 3,245.00 | 5,500.00 | 6,500.00 |
| 803.000 · Authors | | 16,315.00 | 15,000.00 |
| 805.000 · Training | 730.00 | 1,650.00 | 3,000.00 |
| 806.000 · Contractual Services | 16,446.36 | 15,713.00 | |
| 816.000 · County Admin Overhead | | 2,700.00 | 4,161.00 |
| 850.000 · Communications | 10,924.54 | 17,700.00 | 14,000.00 |
| 860.000 · Travel | 1,130.93 | 1,000.00 | 2,000.00 |
| 860.001 · Director's Search | 645.00 | 21,489.00 | |
| 920.000 · Utilities | 34,600.98 | 37,000.00 | 37,000.00 |
| 930.000 · Repair/Maintenance - General | 26,103.30 | 39,500.00 | 3,500.00 |
| 930.001 · Repair/Maintenance - HVAC | | | 21,000.00 |
| 930.002 · Repair/Maintenance - Supplies | | | 5,500.00 |
| 955.000 · Friends of the Library Expenses | 6,901.31 | 9,000.00 | 5,000.00 |
| 956.000 · Summer Book Club/Carnival Exp | 4,227.81 | | |
| 956.002 · Programs Expense | 9,044.00 | 10,000.00 | 12,000.00 |
| 957.000 · Comm Foundation of NE MI Expenses | | 5,600.00 | |
| 965.000 · READ for Adults | 785.76 | 1,000.00 | 1,300.00 |
| 969.001 · Copy Machine Expense | 10,470.99 | 12,000.00 | 12,000.00 |
| 969.004 · Public Relations/Print | 1,174.60 | 0.00 | 1,000.00 |
| 969.002 · Insurance | 5,545.10 | 5,900.00 | 7,000.00 |
| 969.003 · Kathy Currier Condo Assoc Exp | 1,382.49 | 1,623.00 | 1,700.00 |
| 971.000 · Building Renovation | 51,410.15 | 0.00 | |
| 991.000 · Debt Service - Principal | 115,000.00 | 120,000.00 | 125,000.00 |
| 992.000 · Debt Service - Interest | 64,325.00 | 60,800.00 | 57,125.00 |
| Total Expense | 1,399,608.59 | 1,385,538.00 | 1,372,328.00 |

Budget 2024

Revenue

523.000-LSTA

566.003-MI Humanities Council

581.003-Community Foundation of NE MI

These are grants that have to be applied for each year and are used for a special project/service. The \$ amount varies on each grant. These grants shouldn't be included in our Budget.

674.000-Memorials

674.006-Programs

674.008-Capital Improvements

674.009-Gifts at Register

These are donations that are included in 581.006-Gifts/Grants Designated or 581.007-Gifts/Grants Undesignated. If a donation or grant is for a specific service/program it will go in the Designated line and if it's just a donation with no specific service/program it will go in the Undesignated line. Donations and grants are an unknown \$ amount, so when preparing for the budget we should budget low.

626.000-Services Rendered

This was for the AMA ESD Classroom Project that the Head of Youth Services was doing. The **expense line 806.000-Contractual Services** were books that were purchased for the schools and then they would reimburse the library that went into **626.000-Services rendered**. So, these two lines have nothing to do with the Library, they were used as a way for the schools to get books. We have met with them to help them get their own account, so that this isn't a part of our budget moving forward.

Expenses

735.000-First Federal Legacy Foundation

735.001-LSTA Expenses

735.003-MI Humanities Council Expenses

957.000-Community Foundation of NE MI expenses

These are all grant expenses, that would be used if we received the grant.

930.000-Repair/Maintenance-General

930.001-Repair/Maintenance-HVAC

930.002-Repair/Maintenance-Supplies

We have broken out the Repair/Maintenance line to several lines so that we can see where repair/maintenance costs are being spent.